

**REGULAR MEETING - BOARD OF EDUCATION
SCHOOL DISTRICT OF SOMERSET
December 21, 2015**

Board President Bob Gunther called the meeting to order at 7:06 p.m.

Roll call was taken. Present were board members Bob Gunther, Marie Colbeth, Brian Moulton, Tammie Wishard, Patty Schachtner and Nancy Dressel. Absent was Mike Connor.

Colbeth moved, with second by Dressel, to approve the agenda. Wishard asked why the Directors' and Principals' reported out prior to the positive recognition portion. Gunther responded that this was so the others in attendance in the audience would be present for this portion. Motion carried unanimously.

RMM Solutions: Daniel Johnson from RMM Solutions presented the IT report. RMM will order the remaining cables for the IT area to install which will resolve the final issues with the Smartboards. The school district has requested another quote for HP devices which was a recommendation from Somerset IT. Dressel asked about the RTI grant and the students that will be using the ten devices. Johnson provided clarification on this. The school district was approved for 2015 E-Rate and the final workflow is being completed. A plan to move students from the current U: drive to Google drive is in place and implementation for purging will start for the students in January. No date has been set for staff as of yet. Dressel asked when the VMWare renewals are due and if RMM receives commissions on the VMWare renewal. Johnson and Superintendent Rosburg responded that the renewals are due in the fall and verification will be made as to whether RMM receives commissions. Dressel also asked how often VMWare fails and cited an example that her own student is experiencing. RMM will follow up with IT on this and will report back.

Directors' and Principals' Report: Director of Business Services and Operations, Dave Gerberding explained the audit reports that the board received and shared that more information will be provided on this at the next committee meeting. The building principals walked through the data and how the CESA 11 Data Dive Day worked. Each principal explained the goals they had set and how they will reach the goals. The middle school explained how they will focus on math. The elementary school is looking at the PALS spelling assessment and how they will improve upon this as well as the Aimsweb fluency assessment. The high school is looking at ACT and Aspire data and how to increase math scores so students will be college and career ready. Discussion also ensued on how the percentages were arrived at and how this will impact the student learning goals. Colbeth shared that she is glad to see these discussions happening and the district is reviewing this information. The building administrators do not yet know any information as the state has not yet released all of the information. The official information will not be released until January 13, 2016, but benchmarks can be created. Dressel asked if the Performance Series was still being used, Eichten responded that yes it is.

Positive Recognition: The board recognized AODA, School Counselors and School Psychologists Sarah Colling, Jenna Evenson, Katie Francis, Julie Fretz, Bobby Hurt, Kate Rorabeck, Jess Thorson, Amy Young and Rikka Zabel. Director of Pupil Services, Shannon Donnelly spoke on the great work the AODA, School Counselors and School Psychologists are doing. The team is creating a handbook to be used in the event of a crisis. A large amount of time has been spent in creating this invaluable document. Donnelly explained what is all in the document and how it will be used. She stressed how important this is and the extra hours that have been put into this. Donnelly introduced all those in attendance. Gunther thanked the team and stressed how full of energy the team is and how appreciated their work is. Schachtner added how appreciative she is and what a great resource they are to the students. Dressel thanked the team as well.

The board recognized the maintenance staff Brad Briggs, George Leopold and Bill Roll. Gerberding introduced the Buildings and Grounds department. The constant improvements and communication by buildings and grounds is appreciated by all. The money that the team saves the district is measurable and much appreciated. Leopold walked through the changes in the department and how supportive the administrative team is and thanked Roll and Briggs for their dedication and hard work. The development of the team as well as vendor relationships, training, peer collaboration and communication was discussed. Energy savings and the most cost effective measures were discussed as well as how buildings and grounds works with IT and the local police department. Colbeth stressed her appreciation for the reporting out the board sees. Wishard shared how she appreciates the approachability of the group. Schachtner shared that having good facilities is the key to learning and the taxpayers appreciate their work

Meeting was recessed at 7:51 p.m. and reconvened at 8:05 p.m.

Groups or Individuals Wishing To Be Heard: Gunther read off the rules for this portion of the meeting. Kelly Ott, Somerset, spoke on the community meeting she attended and shared she was disappointed that the math offered here would only get students to pre-calculus. Ott shared that parents may not know what students need and communication to parents should occur as she feels the district is settling for mediocrity. This topic will come before the Teaching and Learning committee. Schachtner would like to see how many girls are taking AP calculus classes. Colbeth would like the

grading policies and if students are being surveyed regarding Educator Effectiveness. Eichten walked through the survey process, the take away and the action plans coming from it. Colbeth would like to see the information so that the positive comments and good things the teachers are doing is being recognized. Dressel would like to see math data as to what classes the students are taking in eighth grade.

Moulton moved, with second by Wishard, to approve the Consent Agenda

- A. Approve Minutes of the Regular Session of November 16, 2015
- B. Approve Minutes of Special Session of November 16, 2015
- C. Approve Payment of November/December Board Bills
- D. Approve Hiring of Dawn Spafford as the District Census Taker for 2016 at a Cost of \$2,700.00

Motion carried unanimously.

Discussion: *Teaching and Learning Committee Meeting:* Committee Chair Tammie Wishard spoke on the topics that were discussed at the committee meeting:

Resilience and Hope: At the November board meeting this topic was addressed and it was decided it should be brought back to the Teaching and Learning Committee. The topic was discussed as well as the data around it.

Law Enforcement Records for use in Schools: High School Principal Chris Moore gathered information for the committee to discuss. The 2016-17 Extra-Curricular Code will be updated with language similar to that in the Wisconsin State Legislative Statutes. The information will not be added to the 2015-16 code mid-year. This was decided to allow for consistent application of the use of law enforcement records for all students during the course of the same school year.

NEOLA Policy 2605: Program Accountability and Evaluation: The administrative team is working on gathering information. Work will take place on administrative guidelines for district policies which will provide clarity as to how to implement the policy.

Encore Course Enrollment. Moore provided the committee the encore course enrollment information. The committee discussed the enrollment numbers for elective courses and looked at comparative data from the past.

The committee also discussed topics for future agendas which included measurable outcomes for NEOLA Policy 5460 Graduation Policy, Board of Education reports and Standards Based reports card process. Dressel would like the Encore Course Enrollment data more finessed as this is important data. Rosburg asked for clarification so all could understand what is being asked. Dressel would like to see more information on elective classes and how to figure out how to make the numbers comparable so a trend can be seen. This will help the board determine if the courses being offered are meeting the district vision per Dressel.

Governance Committee: Committee Chair Mike Connor was absent. Rosburg shared first readings of the following:

NEOLA Policy 5500: Student Code of Conduct: Elementary School Principal, Dr. Chris Kamrath led a team that updated the policy. It has been broadened to read as school environment not just classroom. Updates also include

NEOLA Policy 5460: Graduation Requirements: The updates to this policy include dance line meeting the criteria for an alternative physical education option as well as having measures in place should other activities seek this approval as well. Also discussed with this policy is the removal of the 2.0 GPA requirement.

District Organizational Chart: Through the process of reviewing job descriptions, it was determined that the org chart needed to be updated. The updated to the org chart separate out programming. Specifically, the Director of Pupil Services has district level responsibilities. The org chart is now clearer as to who has responsibility over certain topics. Wishard asked is org chat is on website. Rosburg will verify that it is.

Rosburg also spoke of the policies going back to Governance upon needing review or should they go to the specific areas. This will go back to Governance committee for discussion. Rosburg explained this is good critical thinking by the committee. Dressel shared her thoughts and that this would help the board function more effectively. Another future topic as per Dressel is to see what the policy states as to the Alt Ed graduation. Dressel would like to see all students graduate together in one ceremony. This will be looked at going forward.

Superintendent Report: Rosburg stated district enrollment is at 1,587 which is up from last year at this time. The date for the next Committee meetings are set for Monday January 4, 2016. There will also be a Special and Executive session that will take place that evening. *Staffing:* Superintendent Rosburg spoke of the staffing report that is being presented on a monthly basis to the board and highlighted the changes for the month, specifically the past dance line coaches stepping in to help. *Open Enrollment:* Rosburg explained that the Open Enrollment application was denied and may come back once more information can be gathered. *Alignment of District Goals to SLO:* The district wide student achievement goal, district wide operational goal and each school's learning objectives were discussed.

MBC PLC Day: The MBC PLC day is planned for October 14, 2016. Seven of the eight districts will be in attendance. The district that is not attending has a scheduling conflict. This has been in the works for years and the district is excited to be hosting this event. The plans for this are still being worked on. Eichten shared her enthusiasm for the event and how powerful the day will be.

Board Report: *CESA II Update:* Colbeth spoke of ZOOM and how the meetings can be attended from offsite locations. CESA is addressing many of the same topics the Somerset School District is working on. Pay scale concerns were addressed at the meeting also.

Community and School Involvement: Colbeth shared how nice it is to see all the parents, students and community members attending sporting events. The winter concerts were fabulous and the play was well attended.

Gunther spoke of work sessions for the board to go through the budget process. This will occur in the spring and will help to get all on the same page with the same level of understanding. Rosburg shared the thank you he received from a community member in regards to the budget information that was part of the December newsletter that was put together by Dave Gerberding.

Community Feedback Survey Data Report: Gunther shared information on the survey. Security, lab equipment, road congestion issues and safety were supported. Soccer field lights, bleachers and track resurfacing were not supported at this time. Wishard spoke of the difficult spot that district is in that if enrollment expands, the community does not want to see class sizes go up but the community does not support expanding staff. Gunther agreed and asked Rosburg if there is a way to forecast this out. Rosburg explained the process and that Open Enrollment numbers are approved in January and how this impacts class sizes. The questions around this and the planning process was explained. Dressel asked if there is a board policy on this. Rosburg stated it has been purposeful that the numbers have not been part of the policy. Dressel is concerned that class sizes are larger this year at the elementary school. She would like there to be more of an official discussion in the future if teachers will be cut. Rosburg spoke on this topic and explained how it worked for this budget cycle. Colbeth would like the marketing of the district strengths and the topic of an auditorium to be looked at. The topic of an auditorium and getting funding from the community was discussed. Also discussed was the topic of a sign and if the community would help fund one. The possibility of RCU placing school events on their sign was discussed and how the process of what gets placed on it was discussed. Schachtner and Wishard spoke of marketing the district, Gunther added that the district needing more money is not a case of mismanaging of funds, it is needing money to function. Dressel shared that informing and educating staff is important. Dressel spoke of having the board meetings on YouTube and this is a good communication tool. January 4, 2016 is when the next steps on this will be discussed.

Action: Gunther moved with second by Dressel to Approve Brian Moulton as the WASB Delegate for State Convention of January 19-22, 2016. Motion Passed Unanimously.

Gunther moved, with second by Wishard to Approve JSC as the External Facilitator for Strategic Planning in the amount of \$7,600.00. Motion Passed Unanimously.

Wishard moved with second by Dressel to approve the 2016-2017 Course Offering Booklet (2nd reading) Moore spoke of AP Art and the reading requirement has changed as per the board policy. Dressel asked for clarification on Calculus in the schools which Moore responded to. Motion Passed Unanimously.

Dressel moved, with second by Schachtner to adjourn at 9:13 p.m. Motion Passed Unanimously.